

ORDINANCE NO. 1759

**AN ORDINANCE TO
ADD MANCHESTER MUNICIPAL CODE 1-110, RELATIVE TO CREATION AND
MEMBERSHIP OF THE POLICIES AND PROCEDURES COMMITTEE**

Whereas the City of Manchester previously had a Policies and Procedures Committee charged with the duty to review the City’s policies and procedures; and

Whereas the Board of Mayor and Aldermen of the City of Manchester had repealed the requirements for said committee in 2023 pending further review; and

Whereas the Board of Mayor and Aldermen of the City of Manchester now believes, after said review, it is in the best interest of the City of Manchester to reinstate the committee with minor changes to the membership to improve the efficiency and effectiveness of the Committee.

**BE IT THEREFORE ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN
OF THE CITY OF MANCHESTER, TENNESSEE** that the below language of Manchester Municipal Code 1-110 be added in its entirety:

“1-110. Policies and procedures committee. A Policies and Procedures Committee is hereby established for the City of Manchester. The committee membership shall include, as voting members; the Mayor, two (2) members of the Board of Mayor and Aldermen, and two (2) residents of the City of Manchester, all to be appointed by the Mayor, subject to confirmation by the Board of Mayor and Alderman. The term of the Aldermen appointed to the committee shall be for one (1) year commencing on the first Tuesday of September of each year. The term of the city residents shall be four (4) years, however their initial appointments shall be for staggered terms of four (4) and two (2) years. The city’s Finance Director, Human Resources Director and City Attorney shall be *ex officio* members of the committee, when required, but shall not be entitled to vote. The committee shall meet as needed and/or as determined by the Mayor. Each September the committee shall select from its members a chairman and secretary. The committee shall adopt its own internal governance rules. The committee shall periodically review all policies and procedures of the city and make recommendations to the Board of Mayor and Aldermen concerning the addition, deletion and/or modifications of policies.”

**BE IT FURTHER ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF
THE CITY OF MANCHESTER, TENNESSEE** that this ordinance shall take effect on and after its publication and passage, the public welfare of the City of Manchester, Tennessee requiring it and that all ordinances in conflict be repealed to the extent of the conflict.

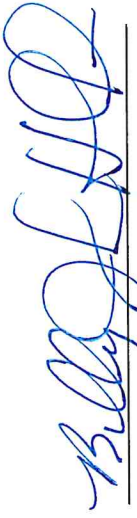
PASSED FIRST READING: _____ November 4 _____, 2025

PASSED SECOND AND FINAL READING: _____ December 2 _____, 2025

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Anthony Burrows, Finance Director



Joey Hobbs, Mayor

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